



PERTUBUHAN ICOMOS MALAYSIA

(ICOMOS MALAYSIA NATIONAL COMMITTEE)

No. Pendaftaran: PPM-024-14-27082013

ICOMOS MALAYSIA MEMBERSHIP

International Council on Monuments and Sites (ICOMOS) is an international non-government organisation concerned at an international level, with furthering cultural heritage conservation. ICOMOS formed in 1965 with members from over 130 countries, and a Secretariat and International Documentation Centre in Paris. ICOMOS Malaysia is the Malaysian National Committees for ICOMOS.

Objective of ICOMOS Malaysia is to further cultural heritage conservation, in particular the study, inventory, preservation, protection, conservation, restoration, refurbishment, use, enhancement, management and interpretation of monuments, groups of buildings and sites in all tangible and intangibles aspects and the study and practice of traditional building techniques. ICOMOS Malaysia provides a forum for discussion, establishing, encouraging, and carrying out programmes, activities and linking public authorities, institutions, professionals and any individual concerned with cultural heritage conservation with national and international institutions and organisations.

Membership of ICOMOS Malaysia is open to Malaysians, and non-Malaysian who reside in Malaysia from a wide range of professional disciplines concerned with the management and protection of cultural heritage property. Individuals or organisations from government agencies, NGOs, local authorities and the private sector, independent consultants, and people who contribute to heritage conservation are welcomed to apply.

ICOMOS Malaysia has 2 categories of membership and each category divided into classes listed in the table below:

Categories and Classes of Membership		Annual Fee
Ordinary Membership		
Individual	Any individual professionally involved in the conservation of Malaysia's cultural heritage with at least three (3) years' experience. This includes a full international entitlement.	RM310.00
Young Professional	Any individual professionally who is below 30 years old and meets the requirement for Individual Membership. This includes a full international entitlement.	RM180.00
Institutional	Any institution involved in the conservation of Malaysia's cultural heritage. This includes a full international entitlement.	RM2,000.00
Affiliate Membership		
Affiliate Individual	Any individual who supports the aims and work of ICOMOS but who are not professionally involved in conservation or who lack the necessary experience. This does not include full international entitlement.	RM100.00
Student	Any undergraduate level student under the age of 30 who registered as full-time students in a recognized university programme for the duration of their undergraduate study. This does not include full international entitlement.	RM50.00 (One off for duration of full-time undergraduate study)





There is also a category of **Honorary Membership**. This can be awarded by the Executive Board to people who support the aims and work of ICOMOS while not taking part in the professional activities of the organization. This category does not include a full international entitlement and no yearly membership fee is required.

Each class of member shall receive the **ICOMOS Malaysia Membership Card**. The ICOMOS Malaysia membership card carries core benefits including regular news and information, opportunities to participate in ICOMOS Malaysia's activities, working group, discounts, publications, and other advantages as the Executive Board from time to time decides.

Each class of member under the Ordinary Membership category shall receive **ICOMOS International Membership Card** carrying international benefits of discounts for entry to selected historic properties and participate in international ICOMOS activities.

Institutional Members are entitled to nominate three (3) persons to receive ICOMOS Malaysia membership card and one (1) nominated person entitled to ICOMOS International membership card.

MEMBERSHIP FEES

Annual fees based on the financial year, 1 January to 31 December. The membership fees shall be paid in full based on the amount set by the Executive Board within **1 January to 15 January** of the financial year.

Membership will be considered to have **lapsed** if fees are **not paid within two (2) months** of the commencement of a new financial year. All benefits will then cease, and membership may be struck off.

A member who is removed for reason of non-payment of fees can only be reinstated as a member at the discretion of the Executive Board.





APPLICATION FOR MEMBERSHIP OF ICOMOS MALAYSIA

Membership Categories*: (Please tick one)		Photo
Ordinary Membership:	Affiliate Membership:	
<input type="checkbox"/> Individual Membership <input type="checkbox"/> Young Professional Membership <input type="checkbox"/> Institutional Membership	<input type="checkbox"/> Affiliate Individual Membership <input type="checkbox"/> Student Membership	
Basic Information (* is compulsory)		
Name*		
Title (if applicable)		
NRIC/Passport number*		
Date of Birth*	(dd)/ (mm)/ (year)	
Nationality (Malaysian Y/N)*		
Mailing Address*	<i>Address</i>	
	<i>City</i>	<i>Postcode</i>
	<i>State</i>	<i>Country</i>
Telephone/Mobile*		
Email*		
Website		
Occupation*		
Years of experience/involvement in heritage conservation		
Please list areas you are interested in, and able to contribute to, the aims and objectives of ICOMOS Malaysia? <i>(example: fund raising, research, training, event organising etc)</i>		
Signature:		Date:



APPLICATION FOR MEMBERSHIP OF ICOMOS MALAYSIA

Nomination for Applicant <i>This section must be completed by all those applying for Individual and Institutional Membership.</i>	
Name of applicant (full name)	
Nominator 1 <i>(must be an Individual or Institutional member of ICOMOS Malaysia)</i>	
Name ICOMOS Malaysia membership no.	Signature Date
Nominator 2 <i>(must be an Individual or Institutional member of ICOMOS Malaysia)</i>	
Name ICOMOS Malaysia membership no.	Signature Date
Commitment Statement <i>This section must be completed by every applicant.</i>	
<p>In signing this form, I accept that Membership of ICOMOS Malaysia is contingent upon my conservation activities continuing to fall within the terms of the <i>Ethical Commitment Statement for ICOMOS Members.</i></p> <p>I have also read and signed the bottom of each page of the <i>Ethical Commitment Statement for ICOMOS Members</i> (refer Appendix A) and have submitted this as part of my application**.</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%;"> Applicant Name <hr style="border: 0; border-top: 1px solid black;"/> </div> <div style="width: 45%;"> Applicant Signature <hr style="border: 0; border-top: 1px solid black;"/> </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%;"> IC Number / Passport No. <hr style="border: 0; border-top: 1px solid black;"/> </div> <div style="width: 45%;"> Date <hr style="border: 0; border-top: 1px solid black;"/> </div> </div>	

**Application can only be considered if accompanied by the following:

- ☐ Full curriculum vitae / resume
- ☐ Statement of relevant experience
- ☐ Signed Ethical Commitment Statement for ICOMOS members (Appendix A)
- ☐ Membership fee*

**Online payment - please attach with proof of payment.*

Cheque – please make it payable to **ICOMOS MALAYSIA. All cheques will be banked in upon acceptance of your membership application by the Executive Board of ICOMOS Malaysia.*

Payment Detail

Beneficiary Name : ICOMOS MALAYSIA
 Account Number : 800 6895 235
 Bank Name : CIMB Bank Berhad
 Swift Code : CIBBMYKLXXX

Postal Address

ICOMOS Malaysia Secretariat
 99L, Jalan Tandok,
 59100 Bangsar , Kuala Lumpur, Malaysia
 Tel : +6011 2865 1958



APPENDIX A: ETHICAL COMMITMENT STATEMENT FOR ICOMOS MEMBERS

Article 1: It is an ICOMOS member's responsibility to give professional advice and act in accordance with the charters and doctrine of ICOMOS, relevant international conventions (1), recommendations of UNESCO and other relevant Acts, codes and charters to which ICOMOS is legally committed.

Article 2: The fundamental obligation of an ICOMOS member is to advocate the conservation of monuments, sites and places so that their cultural significance is retained as reliable evidence of the past, doing as much as is necessary to care for them and support their ongoing use and maintenance but adversely affecting them as little as possible. This requires a comprehensive, holistic, dynamic and often multidisciplinary approach to guarantee authenticity and integrity and to present and interpret significance. It requires the recognition of the historical and economic role of heritage conservation in local and world development.

Article 3: ICOMOS members respect the diverse, dynamic tangible and intangible values of places, monuments and sites that may hold different meaning for various groups and communities, enriching human culture. Members are committed to promoting effective community involvement in conservation processes, through collaborating with people or communities associated with the monument, site or place and recognising, respecting and encouraging the co-existence of diverse cultural values.

Article 4: ICOMOS members should maintain, refine and update their knowledge of contemporary conservation philosophy, practice and techniques including relevant legal requirements, where applicable furthering their development, exchanging information and sharing experience (subject to a client's or employer's right of confidentiality). ICOMOS members can also be members of the professional organisations affiliated with their training and field of work, adhering to their relevant codes and disciplinary standards.

Article 5: ICOMOS members promote public awareness, appreciation, access and support for heritage, fostering informed debate, education, training programmes and in particular, international information exchange. They support fellow professionals and mentor junior colleagues by promoting ethical heritage conservation practice to advance the wider understanding of conservation philosophy, standards and methods. ICOMOS Committees are open to a diversity of appropriately qualified experienced and committed applicants for membership.

Article 6: ICOMOS members recognise that many conservation projects require an interdisciplinary approach, needing collaborative teamwork amongst professionals, technicians, administrators and craftspeople and communities.

Article 7: ICOMOS members are committed to ensuring that conservation decisions are based on adequate knowledge and research where viable options are explored and that chosen options are justified. ICOMOS members ensure that complete, durable and accessible records are made of the conservation process and works carried out (including diagnostic examination, monitoring techniques, managerial methods, preventive conservation and restoration intervention) on all conservation projects for which they are responsible. Such documentation should be placed in a permanent archive (such as a national library) and made publicly accessible as promptly as possible, (subject to requirements of client/employer confidentiality, security and privacy), and where this is culturally appropriate.

Article 8: In an emergency, where heritage monuments, sites and other cultural places are in immediate danger or at risk, ICOMOS members render all assistance practicable, provided they do not put their own health in jeopardy.



APPENDIX A: ETHICAL COMMITMENT STATEMENT FOR ICOMOS MEMBERS

Article 9: ICOMOS members are personally and professionally accountable to their society and community for the authorship and validity of their advice, and for data collected, analyses performed, and plans developed under their direction.

Article 10: ICOMOS members actively discourage misrepresentation, false advertising and/or misuse of work and will accurately and fairly acknowledge, record and publicise the intellectual, material and practical contributions of others.

Article 11: ICOMOS members oppose any manipulation or the concealment of results of necessary conservation work to meet outside demands. Subject to client/employer confidentiality, ICOMOS members ensure appropriate disclosure of the scope and limitations of their work, for example, limitations due to insufficient resources, budgetary constraints or other factors.

Article 12: ICOMOS members act in an honest, impartial and tolerant manner. An ICOMOS member will always advise another member (where another member's involvement is known about) when undertaking a commission or providing a second opinion to assess or review work carried out by that member.

Article 13: Members undertake to enhance and to uphold the dignity and reputation of ICOMOS. They conduct their professional activities in an open, honest, accountable and objective manner, avoiding bias or dishonesty. Members shall at all times avoid or publicly declare any real or apparent conflict of interest.

Article 14: A member may not claim to act or speak on behalf of ICOMOS or one of its committees, without the authority of the relevant ICOMOS Committee.

Article 15: Failure to observe the principles and obligations of this statement constitutes unprofessional conduct and may bring ICOMOS into disrepute. ICOMOS membership is contingent upon the member conforming to the provisions and the spirit of the Ethical Commitment Statement. Failure to observe the articles of this statement may cause sanctions against the member, including review of his/her ongoing membership.

This Statement is from time to time amended by the Executive Committee of ICOMOS and ratified by members of an ICOMOS General Assembly.



GUIDELINES FOR OPERATIONAL MANAGEMENT OF THE STATEMENT

National Committees may determine membership standards regarding qualifications and experience to be met in order to become an ICOMOS member. It is generally required that individual applicants have attained appropriate professional qualifications and a minimum of three years appropriate experience in practical work and policy development. Sustaining Members of ICOMOS are interested supporters of ICOMOS, who may not meet criteria for individual membership.

It is proposed that agreement to the ICOMOS Ethical Commitment Statement will be incorporated into the annual membership renewal forms of National Committees in addition to such qualifications and experience requirements as are already indicated. Post-nominals to indicate ICOMOS national membership by individual members may THEN be used. It is suggested that ICOMOS be used as post-nominals to denote individual members of ICOMOS.

The implementation of the Ethical Commitment Statement is dependent upon the willingness of national and scientific committees. Implementation will primarily include educational activity and professional guidance but may occasionally encompass confidential investigation of inappropriate conduct. National ICOMOS Executive Committees may manage any breach of the Ethical Commitment Statement by investigating claims of misconduct. The National Committee will first discuss the matter with the member in a mediation context.

Some National and International Scientific Committees already use operational guidelines to manage breaches of ethical professional behaviour by their members. It is noted that these should be matters of professional conscience, not for civil legal action. However, given the litigious societies in which we live, legal advice is strongly recommended.

ICOMOS INTERNATIONAL SECRETARIAT

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