



International Council on
Monuments and Sites
Conseil International
des Monuments et des Sites

ICOMOS
International Council on Monuments and Sites
MALAYSIA



MEMBERSHIP APPLICATION FORM

The **Malaysian National Committee** of ICOMOS (ICOMOS Malaysia) was formally registered on 27 August 2013 under Section 7 of the Societies Act 1966. It elects an Executive Board of 12 members which is responsible for carrying out national programmes and participating in decisions of ICOMOS (International Council on Monuments and Sites) as an international organisation

ICOMOS is a non-government professional organisation formed in 1965. It is closely linked to UNESCO, with members in 101 countries, and a Secretariat and International Documentation Centre in Paris. Members in these countries are formed into National Committees and participate in the General Assemblies of ICOMOS, which are held triennially. In Malaysia, members will be able to participate in a range of conservation activities, including promotion of good practice, site visits, training, conferences and meetings.

ICOMOS Malaysia acts as a national and international link between **public authorities, institutions and individuals** involved in the study and conservation of all places of **cultural heritage significance**.

AIMS AND ACTIVITIES

ICOMOS is primarily concerned with the philosophy, terminology, methodology and techniques of conservation. ICOMOS promotes **expertise** and the application of sound theory, methodology and scientific techniques in the **conservation** of cultural heritage.

ICOMOS Malaysia aims to organise several meetings, conferences and site visits each year in various parts of the country to which members, subscribers and the general public are invited. It also aims to conduct seminars and workshops on conservation issues and problems including those directed towards training professionals and decision-makers involved in heritage conservation issues at various levels of government.

PERTUBUHAN ICOMOS MALAYSIA
(ICOMOS MALAYSIA NATIONAL COMMITTEE)
No. Pendaftaran: PPM-024-14-27082013
99L, Jalan Tandok, Bangsar, 59100 Kuala Lumpur
T: (+603) 2202 2866/2366/3266 | F: (+603) 2202 2566
E: admin@icomos-malaysia.org | www.icomos-malaysia.com



MEMBERSHIP

Membership of ICOMOS Malaysia is open to a wide range of professional disciplines concerned with the management and protection of cultural heritage property including archaeologists, conservation architects, building archaeologists, landscape architects, town planners, engineers, historians, heritage property managers and heritage administrators. They can include staff from government agencies, NGOs, local authorities and the private sector, independent consultants, and people who contribute to heritage conservation in a voluntary capacity. ICOMOS Malaysia has the following categories of membership:

Individual Membership

Any individual professionally involved in the conservation of Malaysia's cultural heritage with at least three (3) years experience. This includes a full international entitlement.

Institutional Membership

Any institution involved in the conservation of Malaysia's cultural heritage. This includes a full international entitlement.

Associate Membership

Any individual who supports the aims and work of ICOMOS but who are not professionally involved in conservation or who lack the necessary experience. This does not include a full international entitlement.

Student Membership

Any undergraduate level student registered as full-time students in a recognised university programme for the duration of their undergraduate study. This does not include a full international entitlement.

There is also a category of **Honorary Membership**. This can be awarded by the Executive Board to people who support the aims and work of ICOMOS while not taking part in the professional activities of the organisation. This category does not include a full international entitlement.



FEES

Annual fees are based on the financial year, 1 January to 31 December. The fees may be revised periodically. From 1 January 2018 these fees are:

International Membership		Fee
Individual	With international component	RM280.00
Institutional	With international component	RM1,800.00
National Membership		Fee
Associate	No international component	RM50.00
Student	No international component	RM50.00 One off for duration of full-time undergraduate study

Membership will be considered to have **lapsed** if fees are **not paid within three months** of the commencement of a **new financial year**. All benefits will then cease. Where Membership has lapsed **for a period of up to 3 years**, it will be reinstated at the previous membership level, following payment of all fees due for the period lapsed plus the current financial year. If membership has lapsed for 3 years or more, a new membership application is required.



APPLICATION FOR MEMBERSHIP OF ICOMOS MALAYSIA

I wish to apply for (please tick box):

- ☐ **Individual Membership**
- ☐ **Institutional Membership**
- ☐ **Associate Membership**
- ☐ **Student Membership**

Title	Surname/Family Name	Given name
Organisation's Name (for Institutional Membership applications only)		
Street Address		
State		Postcode
Email address		
Telephone numbers Work (.....).....Home (.....)..... Mobile		
Profession/occupation/field of study		
I/C Number or Passport Number		



NOMINATION FOR MEMBERSHIP

This section must be completed by all those applying for Individual and Institutional Membership.

PLEASE NOTE: It is preferable that at least one of the nominators is not employed at the same organisation/company as that of the applicant.

NOMINATOR 1 (must be an Individual/Institutional member of ICOMOS Malaysia)

Name	Signature
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NOMINATOR 2 (must be an Individual/Institutional member of ICOMOS Malaysia)

Name	Signature
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PAYMENT DETAILS

☐ Cheque/money order – please make payable to **ICOMOS Malaysia** and forward with completed application to:

ICOMOS Malaysia Secretariat
99L, Jalan Tandok , 59100 Bangsar, Kuala Lumpur
Attention: Muhammad Ridzwan Abdullah
Tel : +603-2202 2866
Fax : +603-2202 2566

Please note: Applications can only be considered if accompanied by the following:

- ☐ Full curriculum vitae
- ☐ Statement of Relevant Experience
- ☐ Cheque for Annual Subscription*

*** Note:** All cheques will only be banked in upon acceptance of your membership application by the Executive Board of ICOMOS Malaysia.



COMMITMENT STATEMENT

In signing this form I accept that Membership of ICOMOS Malaysia is contingent upon my conservation activities continuing to fall within the terms of the ***Ethical Commitment Statement for ICOMOS Members***.

I have also read and signed the bottom of each page of the ***Ethical Commitment Statement for ICOMOS Members*** (please see the following) and have submitted this as part of my application.

Signature of Applicant

ETHICAL COMMITMENT STATEMENT FOR ICOMOS MEMBERS

PREAMBLE

ICOMOS, the International Council on Monuments and Sites, is the international non-governmental organisation, established in 1965 that works to promote the application of theory, methodology and scientific techniques applied to the conservation, protection and enhancement of the world's cultural heritage. It is an official advisory body to UNESCO, and to the World Heritage Committee on the implementation of the World Heritage Convention.

The world's cultural heritage includes monuments, sites and places that range from the monumental to the vernacular; from cultural landscapes with intangible values which reflect layers of social traditions, to individual sites of community importance.

ICOMOS considers that the conservation of the world's diverse cultural heritage is the responsibility and privilege of current generations as well as the privilege and right of future generations.

Its members work in a diverse range of fields, engaging with local communities and recognising the economic contribution which heritage conservation makes to local and regional development.

The object of the ICOMOS Ethical Commitment Statement is to provide a tool to improve and clarify ethical conservation practice and principles useful amongst members, Associates, non-members and communities who are active in conservation.

The Ethical Commitment Statement will be reviewed every 6 years.



ARTICLE 1

It is an ICOMOS member's responsibility to give professional advice and act in accordance with the charters and doctrine of ICOMOS, relevant international conventions **(1)**, recommendations of UNESCO and other relevant Acts, codes and charters to which ICOMOS is legally committed.

ARTICLE 2

The fundamental obligation of an ICOMOS member is to advocate the conservation of monuments, sites and places so that their cultural significance is retained as reliable evidence of the past, doing as much as is necessary to care for them and support their ongoing use and maintenance but adversely affecting them as little as possible. This requires a comprehensive, holistic, dynamic and often multidisciplinary approach to guarantee authenticity and integrity and to present and interpret significance. It requires the recognition of the historical and economic role of heritage conservation in local and world development.

ARTICLE 3

ICOMOS members respect the diverse, dynamic tangible and intangible values of places, monuments and sites that may hold different meaning for various groups and communities, enriching human culture. Members are committed to promoting effective community involvement in conservation processes, through collaborating with people or communities associated with the monument, site or place and recognising, respecting and encouraging the co-existence of diverse cultural values.

ARTICLE 4

ICOMOS members should maintain, refine and update their knowledge of contemporary conservation philosophy, practice and techniques including relevant legal requirements, where applicable furthering their development, exchanging information and sharing experience (subject to a client's or employer's right of confidentiality). ICOMOS members can also be members of the professional organisations affiliated with their training and field of work, adhering to their relevant codes and disciplinary standards.

ARTICLE 5

ICOMOS members promote public awareness, appreciation, access and support for heritage, fostering informed debate, education, training programmes and in particular, international information exchange. They support fellow professionals and mentor junior colleagues by promoting ethical heritage conservation practice to advance the wider understanding of conservation philosophy, standards and methods. ICOMOS Committees are open to a diversity of appropriately qualified experienced end committed applicants for membership.



ARTICLE 6

ICOMOS members recognise that many conservation projects require an interdisciplinary approach, needing collaborative teamwork amongst professionals, technicians, administrators and craftspeople and communities.

ARTICLE 7

ICOMOS members are committed to ensuring that conservation decisions are based on adequate knowledge and research where viable options are explored and that chosen options are justified.

ICOMOS members ensure that complete, durable and accessible records are made of the conservation process and works carried out (including diagnostic examination, monitoring techniques, managerial methods, preventive conservation and restoration intervention) on all conservation projects for which they are responsible. Such documentation should be placed in a permanent archive (such as a national library) and made publicly accessible as promptly as possible, (subject to requirements of client/employer confidentiality, security and privacy), and where this is culturally appropriate.

ARTICLE 8

In an emergency, where heritage monuments, sites and other cultural places are in immediate danger or at risk, ICOMOS members render all assistance practicable, provided they do not put their own health in jeopardy.

ARTICLE 9

ICOMOS members are personally and professionally accountable to their society and community for the authorship and validity of their advice, and for data collected, analyses performed and plans developed under their direction.

ARTICLE 10

ICOMOS members actively discourage misrepresentation, false advertising and/or misuse of work and will accurately and fairly acknowledge, record and publicise the intellectual, material and practical contributions of others.



ARTICLE 11

ICOMOS members oppose any manipulation or the concealment of results of necessary conservation work to meet outside demands. Subject to client/employer confidentiality, ICOMOS members ensure appropriate disclosure of the scope and limitations of their work, for example, limitations due to insufficient resources, budgetary constraints or other factors.

ARTICLE 12

ICOMOS members act in an honest, impartial and tolerant manner. An ICOMOS member will always advise another member (where another member's involvement is known about) when undertaking a commission or providing a second opinion to assess or review work carried out by that member.

ARTICLE 13

Members undertake to enhance and to uphold the dignity and reputation of ICOMOS. They conduct their professional activities in an open, honest, accountable and objective manner, avoiding bias or dishonesty. Members shall at all times avoid or publicly declare any real or apparent conflict of interest.

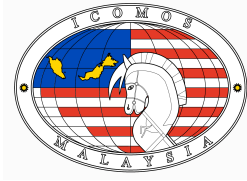
ARTICLE 14

A member may not claim to act or speak on behalf of ICOMOS or one of its committees, without the authority of the relevant ICOMOS Committee.

ARTICLE 15

Failure to observe the principles and obligations of this statement constitutes unprofessional conduct and may bring ICOMOS into disrepute. ICOMOS membership is contingent upon the member conforming to the provisions and the spirit of the Ethical Commitment Statement. Failure to observe the articles of this statement may cause sanctions against the member, including review of his/her ongoing membership.

This Statement is from time to time amended by the Executive Committee of ICOMOS and ratified by members of an ICOMOS General Assembly.



GLOSSARY

“Authenticity” depending on the nature of the cultural heritage, and its cultural context, authenticity judgements may be linked to the worth of a great variety of sources of information. Aspects of the sources may include form and design, materials and substance, use and function, traditions and techniques, location and setting, and spirit and feeling, and other external aspects of information sources. The use of these sources permits elaboration of the specific artistic, historic, social and scientific dimensions of the cultural heritage being examined (2).

“Conservation” means all the processes of looking after a place so as to retain its cultural significance. It may, according to circumstance, include the processes of retention or reintroduction of use, retention of associations and meanings, maintenance, preservation, restoration, reconstruction, adaptation and interpretation and will commonly include a combination of more than one of these(3).

“Cultural significance” means: aesthetic, historic, scientific or social value for past, present or future generations (4). Cultural significance is embodied in the place, site or monument itself, its fabric, setting, use associations, meanings, records, related places and related objects.

“Values” means those beliefs, which have significance for a cultural group or an individual, often including, but not being limited to spiritual, political, religious and moral beliefs(5). Monuments, sites and places may have a range of values for different individuals or groups and values are continually renegotiated.

(1) Including the UNESCO World Heritage Convention (1972), the Convention on the Means of Prohibiting and Preventing of Illicit Import, Export and Transfer of Ownership of Cultural Property (1970), the International Charter for the Conservation and Restoration of Monuments and Sites (Venice Charter) (1964) + subsequent Charters: the Florence Charter (Historic Gardens, 1981), the Charter for the Conservation of Historic Towns and Urban Areas (1987), the Charter for the Protection and Management of the Archaeological Heritage (1990), the Charter for the Protection and Management of the Underwater Cultural Heritage (1996), the International Cultural Tourism Charter (revised in 1999), the Charter on the Built Vernacular Heritage (1999), the Principles for the Preservation of Historic Timber Buildings (1999).

(2) Nara Document on Authenticity, 1994

(3) Australia ICOMOS Burra Charter, 1999

(4) Australia ICOMOS Burra Charter, 1999

(5) Australia ICOMOS Code on the Ethics of Co-existence in Conserving Significant Places, 1998



GUIDELINES FOR OPERATIONAL MANAGEMENT OF THE STATEMENT

National Committees may determine membership standards regarding qualifications and experience to be met in order to become an ICOMOS member. It is generally required that individual applicants have attained appropriate professional qualifications and a minimum of three years appropriate experience in practical work and policy development. Sustaining Members of ICOMOS are interested supporters of ICOMOS, who may not meet criteria for individual membership.

It is proposed that agreement to the ICOMOS Ethical Commitment Statement will be incorporated into the annual membership renewal forms of National Committees in addition to such qualifications and experience requirements as are already indicated. Post-nominals to indicate ICOMOS national membership by individual members may THEN be used. It is suggested that M.ICOMOS be used as post-nominals to denote individual members of ICOMOS.

The implementation of the Ethical Commitment Statement is dependent upon the willingness of national and scientific committees. Implementation will primarily include educational activity and professional guidance, but may occasionally encompass confidential investigation of inappropriate conduct. National ICOMOS Executive Committees may manage any breach of the Ethical Commitment Statement by investigating claims of misconduct. The National Committee will first discuss the matter with the member in a mediation context.

Some National and International Scientific Committees already use operational guidelines to manage breaches of ethical professional behaviour by their members. It is noted that these should be matters of professional conscience, not for civil legal action. However, given the litigious societies in which we live, legal advice is strongly recommended.

ICOMOS INTERNATIONAL SECRETARIAT
49-51 rue de la Fédération -75015 PARIS - FRANCE
Tel : +33 (0)1.45.67.67.70 - Fax : +33 (0)1.45.66.06.22
E-mail: secretariat@icomos.org
webmaster@icomos.org
